

PTA Meeting Minutes (Virtual)

Wednesday, September 8, 2021
Meeting called to order at 7:05 PM

- I. **Welcome (Sapna Prasad):** All board members present as well as Ms. Chyko and Mrs. Alvarez. 38 attendees.

- II. **School Updates (Ms. Chyko & Ms. Alvarez):**
 - A. Please notify the school if you are not receiving emails from the school via the messaging system.
 - B. New Covid policy was sent out from BCPS today, Wed. Sept. 8. Please read. Includes information on access to instruction should quarantine be necessary for your student.
 - C. New positivity behavior plan rolling out at school. Stay Tuned!

- III. **Treasurer's Report (Matt Barr):**
 - A. 43 PTA Memberships received to date.
 - B. Income of \$1350.00 from Direct Donation so far. \$1315.00 made from Spirit Wear sale at Take a Peak.
 - C. Planners, Blue folders, and Scholastic subscriptions have been purchased. Some teacher discretionary funds have been paid out. All classroom teachers receive \$250 for the year.

- IV. **Free State PTA/National PTA Updates (Sapna Prasad)**
 - A. Baltimore County PTA Council is a good resource for local PTA information.

- V. **Board & Committee Updates**
 - A. **Executive VP (Corinne Roth):**
 - a. Rita's Spirit Night this Friday Sept 10 from 4 pm to 8 pm. 20% of proceeds will be donated back to the PTA. Flier sent home.
 - B. **1st VP (Erin Macdougall)**
 - a. October 13 is Chipotle Spirit Night, 4 to 8 pm. 33% of all proceeds will be donated back to Sparks PTA.
 - C. **2nd VP (Meredith Heyl)**
 - a. Link for BCPS online volunteer training to be sent out by Ms. Chyko in next week's newsletter. Parents are encouraged to complete the application and training and turn in their certificate to the school by October 1.

- b. Room parents: Meredith is collecting names of room parents from the teachers and will be setting up a Zoom room parent meeting to review policies and budgets.

D. Financial Secretary (Rebecca Franklin)

- a. Md Sales and Use Tax was due in July and submitted on time.
- b. PTA financial audit is due in October and requires 3 persons to perform. These persons cannot be any board member whose name was on the PTA bank account from July 1, 2020 to June 30, 2022. Sapna, Rebecca and Meredith H. to perform.
- c. Goal is for increased PTA Membership and Direct Donation this year. Packet of forms to be sent home to students/families this week.

E. Membership Toolkit (Alex Castillo)

- a. Student lists obtained from Tammy and to be entered into MTK this week. Volunteer opportunities and Store have been updated.

F. Corresponding Secretary (Cassie Jackson)

- a. Please continue to follow Fb and Twitter for updates!

G. Spirit Wear (Kerri Brozene)

- a. Online sale runs through Sept 12. The PTA receives a \$5 donation per item. Tax and shipping are included in the cost of each item. Orders will be individually packaged and delivered to students at the school to bring home.

H. Hospitality (Erin Macdougall, Anneli Plantholt)

- a. The Omelet Man was a huge success for our Welcome Back Teachers Breakfast.
- b. Kindergarten Parent Meet and Greet/ Boohoo-Yahoo Breakfast was held outside with light snacks and iced teas.

VI. New Business

- A. Approval of 2021-2022 Budget: Budget presented for vote. Motion seconded. 24 approve, zero disapprove, budget passes.
- B. Imagination 101/Charm City Players: After school program starting in October. Final performance will most likely be off-site in January.

VII. Announcements (Sapna Prasad)

- A. Miniature Golf Night Event- October 2 from 5 pm to 8 pm at Hereford Golf Center. Flier will be sent home next week. Families must sign up for a time slot and starting hole #. Payment will be at the door. No rain date scheduled.
- B. Halloween Parade: Ms. Chyko is unsure of policy for this considering Covid restrictions. TBD.
- C. New playground equipment: PTA to look into what is needed and will possibly purchase new equipment for classrooms. Valerie Zeender volunteered to assist.
- D. Next PTA meeting will be Wed Oct 13 at 7 pm.

VIII. **Adjournment** (Sapna Prasad): Meeting adjourned at 8:13 pm