

**PTA Board Meeting Minutes (Virtual)**  
**Tuesday, December 8, 2020, 7:00 pm**

*\*Please note: In accordance with MDPTA bylaws (Article VI, section 5), general meetings will not be held electronically. This information has been confirmed by both the Maryland PTA and National PTA. This virtual board meeting will be held in its place until further notice with members of the executive board only. General membership will be updated via newsletter, push notifications, etc.*

*In attendance: Magan Chyko-Leigh, Corinne Roth, Jennifer Dickerson, Kerri Brozene, Meredith Heyl, Sapna Prasad*

**I. Welcome (All)**

**II. 2020 MDPTA vs. NPTA Updates (Jenn)** *We have been recently cleared to have virtual general membership meetings per the Baltimore County Council PTA email communication. Virtual general membership meetings will begin in January.*

**III. Sparks Elementary School Updates (Ms. Chyko/Mrs. Alvarez)** *Equity book picked for staff is White Fragility, book club will start in January, remaining PTA money was used to purchase PPE (Sparks Sharks branded masks), Child Care selection process is complete, communications will go out later this week. Hot Spots was the child care provider chosen by the selection committee. Hot Spots provides a variable option, used parent feedback as lens to make the selection. School newsletter comes out on Friday. December 23rd is currently slated to be an instructional day and follows Thursday's schedule.*

**IV. Financial Information & Updates (Kerri & Sapna)** *\$600 went to gift cards to Mrs. Oates for Sparks family turkeys, purchased checks, received Panera money, 14.99 for Zoom, Spirit Wear, Sapna has filed the extension and paperwork will be sent to the accountant. In January, sales and use tax deadlines are coming up (zero figure on our end, but must still be filled out and sent).*

**V. Board & Committee Updates**

- a. 1st VP Updates: Family Events (*Corinne*) *5 Below is in store only, not honoring curbside per corporate, will know within a few weeks what we made for fundraising, looking into Chipotle and/or Hot Pots for future spirit nights.*
- b. 2nd VP Updates: Charity Drives, Teacher Gifts, Winter Party Help (*Meredith*) *Our first Thanksgiving Food Drive was a huge success, we were able to help many families in the Hereford community, possibly partnering up with the teacher community committee to connect up with a sister school, Meredith shared ideas to send teacher drawings and fun things to fill out. Digital gift cards from parents? We don't know how secure yet. Mrs. Chyko is still getting updates. Meredith will look into reaching out to teachers to get personal email addresses, will create a Google form to reach out to teachers for preference for teacher gift mailings (mail to school vs. send digitally to personal email), Meredith will send a communication to teachers to let them know they have a \$20 allowance to spend on holiday celebration related items (teachers pay teachers, decor for virtual space)*
- c. Holiday Shop Update (*Jenn*) *Shop was extended a few days longer per parent requests. Waiting on the company to give us updates on sales, etc. Will have more updates in January.*
- d. Spirit Wear Campaign (*Kerri*) *\$425 made from first school campaign, teacher campaign is being done at cost. Campaigns run in two week increments, planned on doing a rolling basis with no breaks in between. May try doing seasonal campaigns and make it more "event" based.*

## **VI. Questions/New Business/Miscellaneous**

- a. Driveway Sign (*Jenn*) *postponed until after winter break.*

Closing comments and questions. Thank you!